

ATTENDANCE MAKE-UP SESSION REGISTRATION 2012-13

Circle one (you must register for each session separately):

Thursday, February 28 Saturday, March 2 Thursday, March 14 Saturday, March 16
Saturday, April 13 Thursday, April 18 Saturday, April 27 Thursday, May 2

GUIDELINES & PROCEDURES

- Students are required to make up absences 13-18 for each class period. (absences 7,8, and 9 for block classes)
- It is the student's responsibility to know the amount of time they owe each teacher. Before leaving the session, you will be asked to provide the teachers name and the number of hours you wish to give credit. Please ask your teachers for this information in advance.
- Saturday sessions begin promptly at 8:00 am and will dismiss at 1:00 pm; Thursday sessions will begin promptly at 3:30 and will dismiss at 7:30.
- The fee for attending all ATTENDANCE MAKE-UP SESSIONS is \$10 per student/per session. Students will not be allowed to register until the \$10 fee is paid.
- Students will be able to receive 6 class credit hours for attending Saturday sessions and 5 class credit hours for attending After-School sessions.
- All students attending ATTENDANCE Make-Up Sessions must register and prepay for each session in the main office by Wednesday prior to the scheduled Saturday School session, and three days prior to the After-School session. No one will be allowed to register after this time.
- There will be no fees refunded once registration is completed.
- Make-Up Session registration is on a first come, first serve basis. Once a session is full, students may continue to register and pay their \$10 fee. Those students will be placed on a waiting list. If an additional section does not open, those students will be first on the list for the next scheduled session.
- Misbehavior will not be tolerated in any make-up session. Students who behave inappropriately will be dismissed from the session, forfeiting their time/credit and \$10 registration fee.
- Students are responsible for bringing work to complete during the make-up session.
- Food and drinks are not available during make-up sessions. Students are encouraged to eat a good breakfast before arriving for Saturday School, and a snack before the After-School session begins.

By signing this form I am acknowledging the guidelines and procedures for attending all ATTENDANCE MAKE-UP SESSIONS. I understand that if I do not comply with these guidelines my registration and \$10 fee will be forfeited for the sessions I attend.

Print Student Name: _____ Grade: _____

First Period Teacher: _____

Student Signature: _____ Date: _____

Please provide a contact number so that we can notify you if the make-up session changes.

Contact Number: _____

Alternate Number: _____