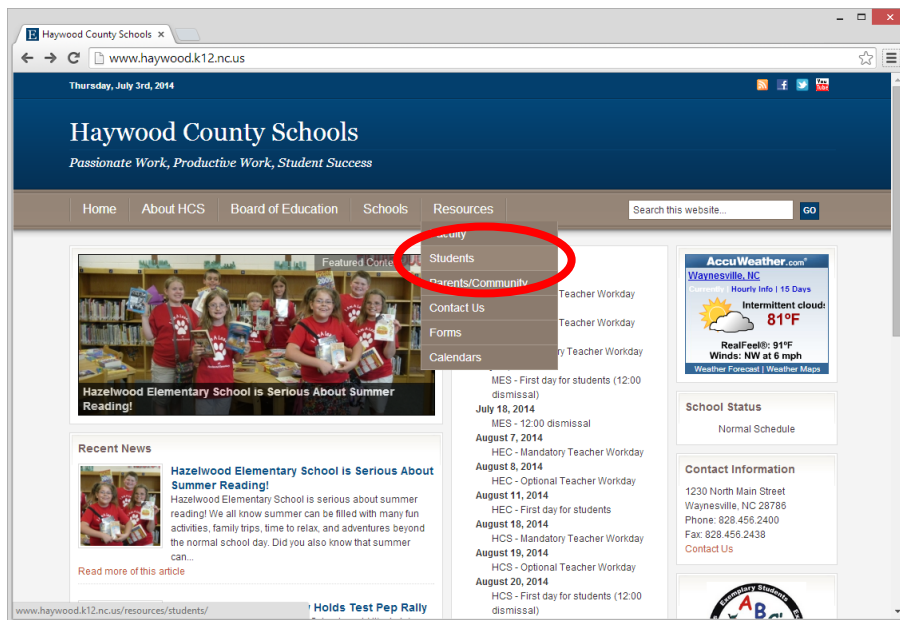
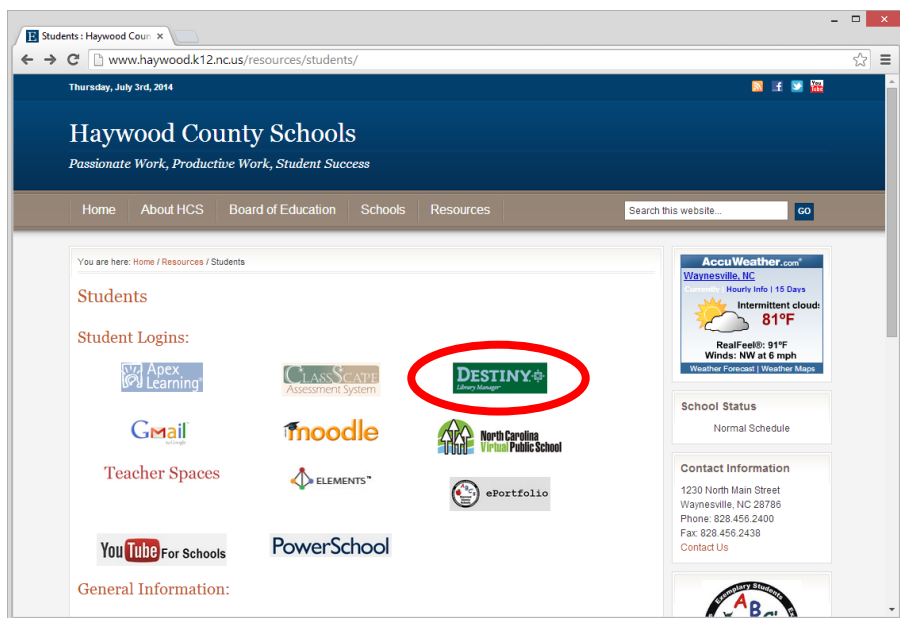


HOW TO FIND AND CHECK OUT E-BOOKS FROM THE CMS LIBRARY ONLINE

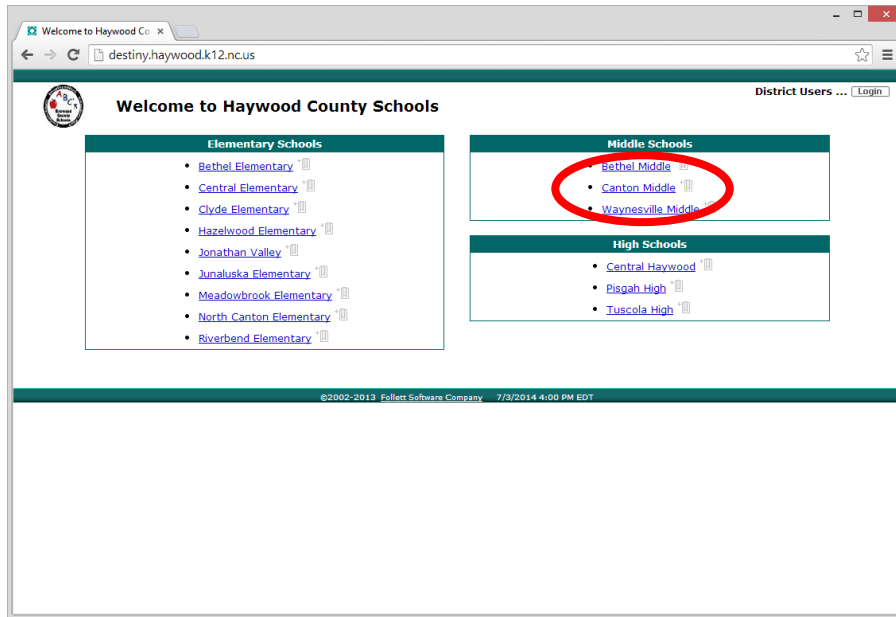
1. Go to the HCS web site and click “Resources > Students” at the top.



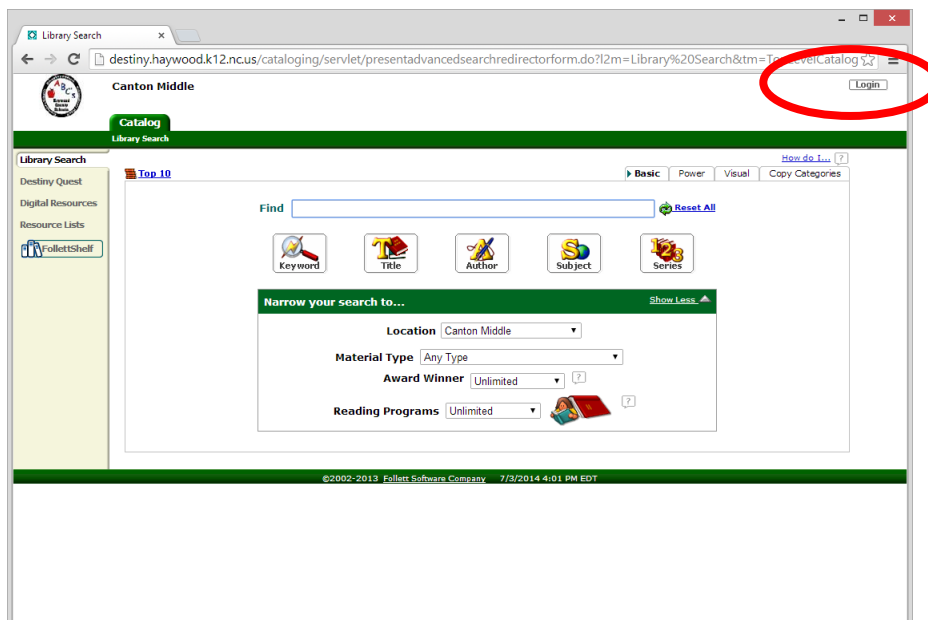
2. Click the green “Destiny” icon.

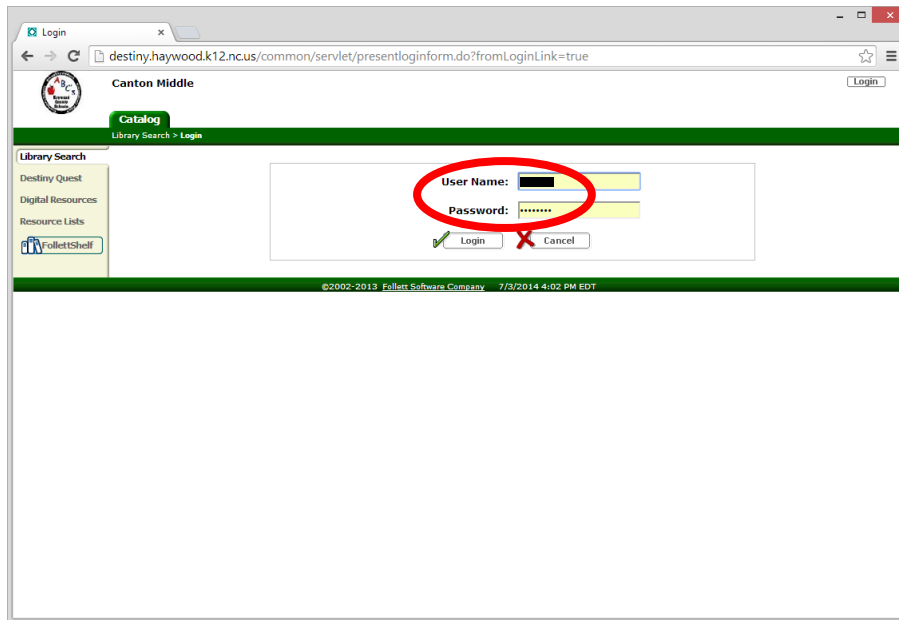


3. Click “Canton Middle School”.

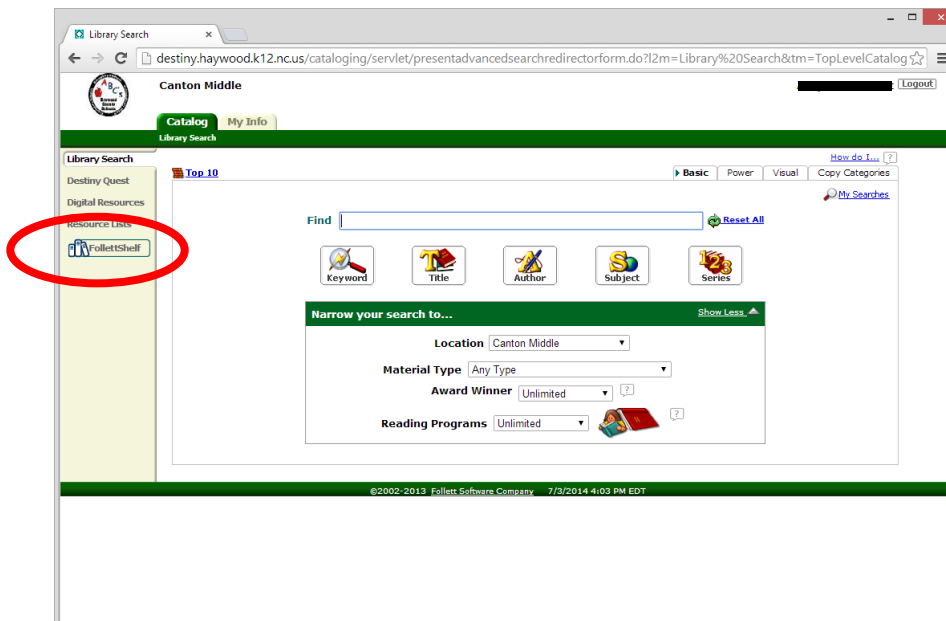


4. Login using your normal CMS/HCS network username and password.

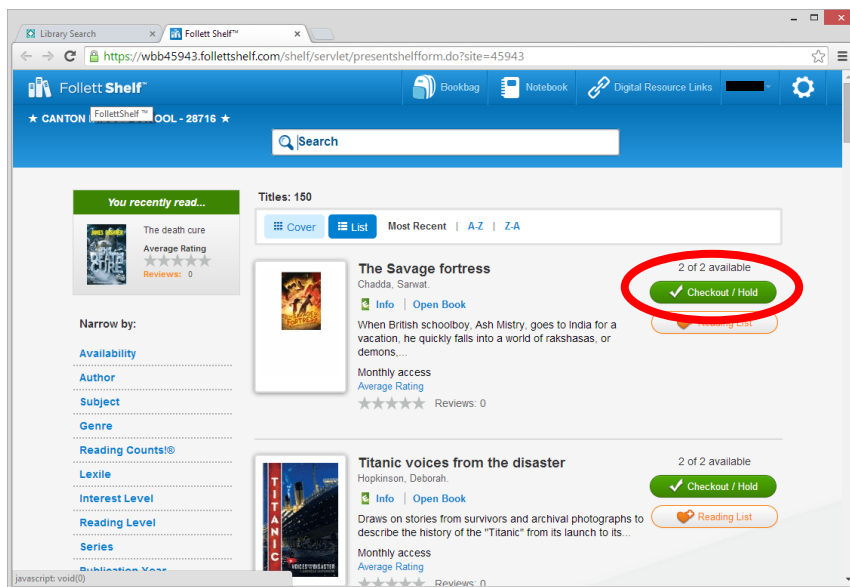




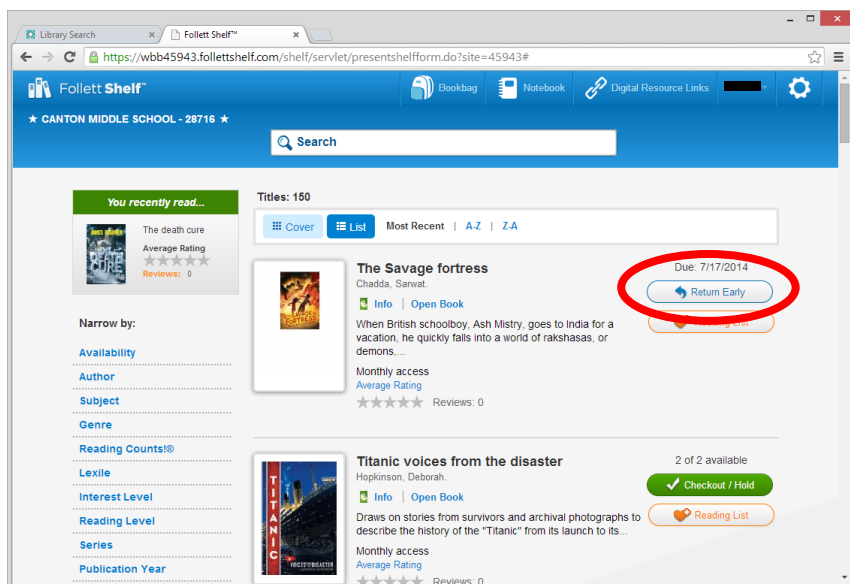
5. Click on the FollettShelf icon on the left.



6. There are 150 titles to search that you can check out. When you find a title you want, click the green “Check Out / Hold” button. If no one else has it already checked out, then it will be yours for two weeks.

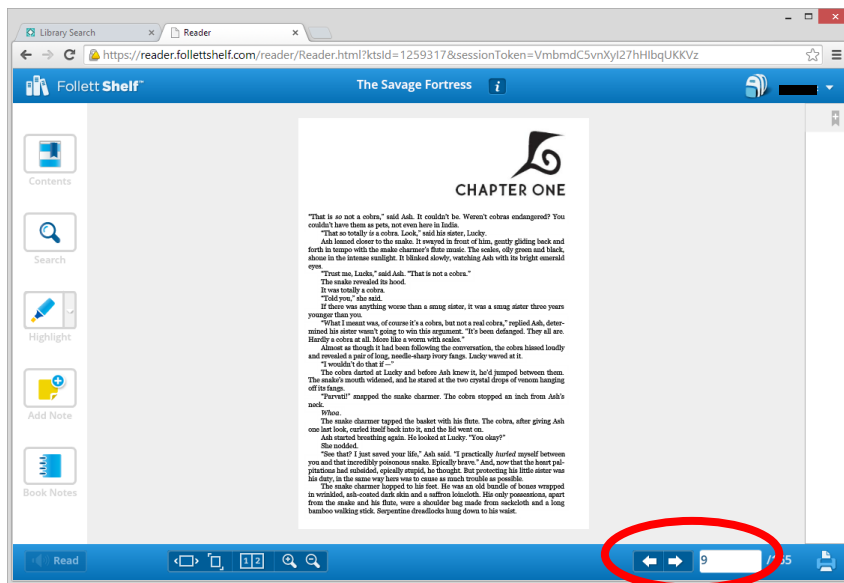
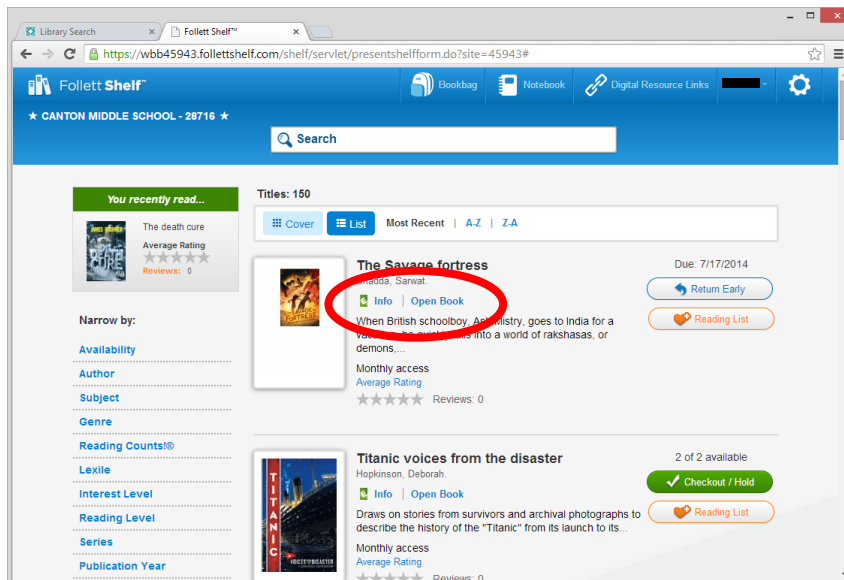


It will be automatically returned after the two weeks are up. If you finish reading it early, you can return it for others to use by clicking the “Return Early” button.

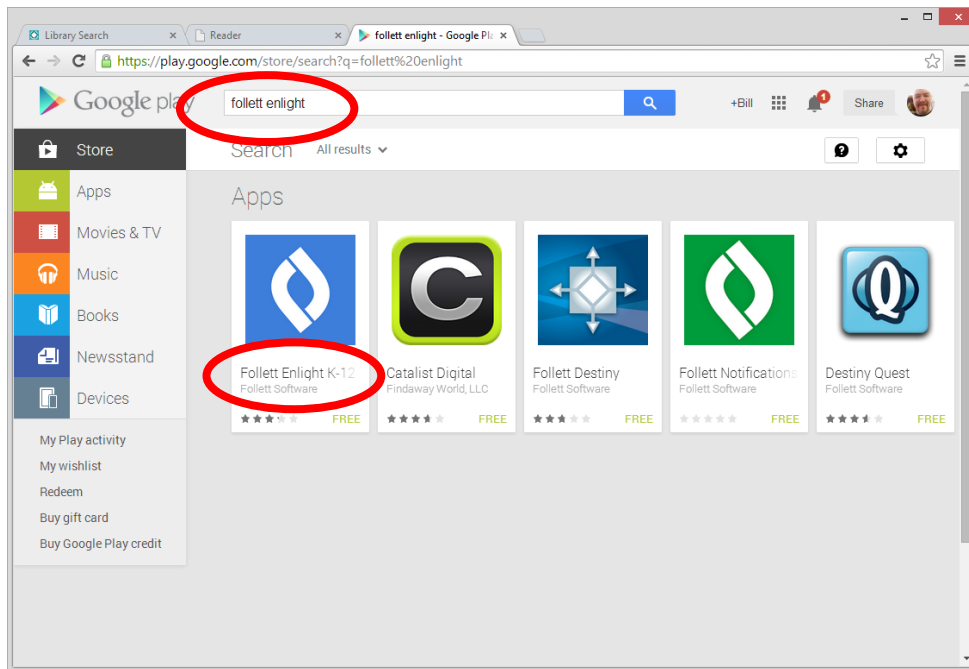


If you have put it on hold, check back often; if you are at the top of the hold list, the book will be ready for you as soon as its current borrower checks it back in.

7. You can use FollettShelf right there in your browser to read your book (on Kindles this is the only way that will work) – just click the “Open Book” link and you are there. This is the best way to read the books using a laptop or a desktop computer as well.



8. For iPads, iPhones, Android phones (Samsung, Droid, etc.), and Windows tablets (Samsung, Dell, Acer, etc.) you can search for the Follett Enlight App that will let you access your e-book on the go.



If you have any questions, feel free to email me!

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